



Minutes

27th Annual General Meeting

Wellington College Old Boys and Victoria University Rugby Football Club Inc.

Held on Friday 23 February 2018 commencing at 5:45pm

Venue: OBU Clubrooms, Cambridge Hotel, Cambridge Terrace, Wellington

AGENDA

	Item of Business	Moved	Seconded
	Welcome & declaration of opening of 27 th AGM 6:05pm President called for a moments silence to remember Life Member G Atkin & Vice Presidents B Cardiff R Savage & Z Power who passed away in 2017		
1.00	In Attendance		
List	Jaesen Sumner (Chair), Richard Boag (Secretary), Andrew Braddock (President / LM), Maree Chivers (Club Captain), Ray Fairbairn, Colin Carr, Dave Loveridge (VP), Terry Reilly, Dave Gregg (VP), Peter Osborne (LM), Noel Phillips (VP), Murray Anderson (LM), Simone Chivers, Ian Cuff (VP), Richard Cromie (Treasurer), Rick Curtis (LM), Wayne Norwood, Manawaiti Bell, Graham Brooking (LM), Alastair Forde (LM), Phoebe Ferguson, Peter Scott (VP), Gina Williamson, Matthew Loveridge Mila Poutoa (WRFU Observer)		
1.01	Apologies		
List	Richard Grocott (LM), Roger Moses (Patron), Grant Guilford (Patron), Peter Gapes (LM), Graham Mourie (VP), Brent Anderson (VP), Alasdair McBeth (VP), Ted Thomas (LM), Rhys Barlow (LM), Mike Copeland (LM), Tony Southall, Simon Kember, Roger Drummond (VP), Mike Blanchard, Saia Fisilau, Stephen Robertson (VP), Stu Wilson (VP), Hayden Smith, Brad Houlahan, Doug Catley (LM), Karl Whelan, Norm Ferguson, Steven Atkin		
2.00	Minutes of Previous Annual General Meeting Held: Friday 24 February 2017		
Minute Item	It was moved that the Minutes be accepted	R Cromie	M Chivers
Resolution	It was resolved that the Minutes be accepted		
2.01	Matter Arising		
Matters	There were no matters arising		
3.00	Chairman's Report		

	Chairman summarised a very successful on field season. New sponsor (Tech Café_ was announced to the meeting. Cash element \$25k pa, 3 years and technical assistance will be very valuable. VUW scholarships in place & Wellington College scholarships proving excellent.		
Minute Item	It was moved that the Chairman's Report be accepted	R Boag	R Cromie
Resolution	It was resolved that the Chairman's Report be accepted		
4.00	Treasurer's Report		
	<p>Annual Accounts were presented. \$7k loss. Grant funding down and likely to fall. Similar expenditure to last season.</p> <p>Written questions were received from Ted Thomas on the accounts. The meeting agreed that the Treasurer should respond against 'T:' below and recorded in the Minutes Treasurer has had time to address them.</p> <p>A deficit of \$7.3k is declared for the year ended 31 August 2017 (\$5.6k in 2016) – Some commentary to provide an insight into why there was a deficit would be helpful. Was this budgeted? I expect not because if the Club continues to make \$7k deficits over the next 3-4 years, it will become insolvent. There was no mention in the monthly Committee Meeting Minutes that a deficit was on the horizon until after the fact. Was the pending deficit highlighted to the Committee some months before Year end?</p> <p>Subscription Revenues make up less than 10% of income for the Club, placing a high level of reliance on Grants and Sponsorships. It would be good to know how secure the sponsorships are out over the next couple of years and a table to match the Grants against the expenditure so that members can see which areas will come under pressure if there is a reduction in Grant Income.</p> <p>Gear and Training Materials is a large expense at \$50k (up \$20k from the previous year). What is the makeup of this number?</p>		
Minute Item	It was moved that the 2017 Annual Accounts be accepted	J Sumner	M Bell
Resolution	It was resolved that the 2017 Annual Accounts be accepted		
Minute Item	It was moved that the Treasurer's Report be accepted	J Sumner	M Bell
Resolution	It was resolved that the Treasurer's Report be accepted		
4.01	Annual Subscriptions 2018		
	<p>It was proposed that Subscriptions for 2018 be set as follows:</p> <p>Senior Player Sub: \$240 Senior Player Early Bird Sub: \$190 (50% by first competition match) Age Grade, Student & Unwaged Player Sub: \$190 Age Grade, Student & Unwaged Player Early Bird Sub \$140 (50% by first competition match)</p>		

	<p>85kg Social, Colts Social & Reserve Grade Team Sub \$2,000 Training Team Sub \$2,300, individual \$120 Training Team Age Grade sub \$1,700, individual \$95 Sevens Player Subs \$40 OBU 15's and Wgtn Coll. \$75 rest Vice Presidents & Supporters Sub: \$100 Vice Presidents & Supporters Sub Early Bird \$80 (28 April) Vice Presidents Out of Wellington Sub \$50 Supporters Out of Wellington & email only sub \$25 Junior player sub \$60 or \$90 family Junior supporter Free</p> <p>Note: <i>Final payment for subs is 31 May. Subs quoted above are inclusive of GST, but net of any bank fees, credit card fees or processing fees incurred by the OBU Subs Payment System.</i></p>		
Minute Item	It was moved that the Subscriptions for 2018 be set as above	N Phillips	T Reilly
Resolution	It was resolved that the Subscriptions for 2018 be set as above		
5.00	Auditor's Report		
5.01	<p>It was proposed to amend the OBU Constitution to reflect the changes needed in Audit requirements. The proposed change is:</p> <p>41. ANNUAL FINANCIAL REVIEW</p> <p>At the Annual General Meeting in each year, a Chartered Accountant or a Chartered Accountancy firm (or any such person/organisation deemed by the AGM qualified to undertake the intended review) shall be appointed for that year to review the accounts of the Club, assist in preparing and filing the accounts (if required) and certify his, her, or its satisfaction that the accounts are in order following that review. In the event that the Chartered Accountant or the accountancy firm shall retire from that role for whatever reason during that year, the Executive shall have the power to replace that person or firm.</p> <p>That person or firm shall have access to all information as he, she or it thinks necessary for the proper performance of his/her or its duties.</p>		
Minute Item	It was moved that the proposed changes to the OBU Constitution as above be approved	W Norwood	M Anderson
Resolution	It was resolved that the proposed changes to the OBU Constitution as above be approved		
5.02	The Auditors Report for year ending 31 August 2017 was received		
Minute Item	It was moved that the 2017 Auditors Report be received	W Norwood	M Anderson
Resolution	It was resolved that the 2017 Auditors Report be received		
6.00	Receipt of the 2017 Annual Report		
Minute Item	It was moved that the 2017 Annual Report be accepted	J Sumner	I Cuff
Resolution	It was resolved that the 2017 Annual Report be accepted		

7.00	Election of Officers		
7.01	Advice of Nominations Received for Officers of OBU 2018		
7.02	Patron(s) – Roger Moses Wellington College & Grant Guilford (VUW) were approved in accordance with the Constitution It was noted that R Moses will cease to be Patron on Friday 13 April due to his retirement. It was resolved to request Patronage from his replacement effective from his date of appointment.	R Boag	P Osborne
	The Following are AGM Elected Positions (nominations received)		
7.03	President – Andrew Braddock	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of President for 2018		
7.04	Chairman – Jaesen Sumner	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of Treasurer for 2018		
7.05	Treasurer – Richard Cromie	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of Treasurer for 2018		
7.06	Secretary – Richard Boag	A Forde	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of Secretary for 2018		
7.07	Club Captain – Maree Chivers	J Sumner	I Cuff
Resolution	It was resolved that the abovenamed be granted the title and role of Club Captain for 2018		
7.08	WRFU Delegate – Peter Scott	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of WRFU Delegate for 2018		
7.09	WRFU Delegate Alternate – Ian Cuff	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of WRFU Delegate Alternate for 2018		
7.10	Honorary Auditor – Due to the resignation of T Reilly as Hon Auditor, this issue is covered in item 5.01 above.		
7.11	Honorary Solicitor – Ford Sumner Lawyers	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of Hon Solicitor for 2018		
7.12	Junior Convenor – Alastair Forde	R Boag	P Osborne
Resolution	It was resolved that the abovenamed be granted the title and role of Junior Convenor for 2018		
7.13	Other Executive Members, Gina Williamson (Women's Rugby Development), Dave Loveridge (Coaching Development Officer), Nathan King (Reserve Grade Convenor), Jack Green (Wellington College Liaison), Alasdair McBeth (OBU Foundation Chair), Ian Kennedy (NZ Universities Rugby Council Delegate), Mathew Loveridge (Rugby Services)	R Boag	P Osborne
Resolution	It was resolved that the above-named be elected to the role of Executive Member for 2018		
7.14	100 (Capricorn) Club Executive – R L Boag, J R Sumner, R Cromie, one other to be appointed by 100 Club Executive	R Boag A Forde	P Osborne
Resolution	It was resolved that the above-named be elected to the role of OBU 100 (Capricorn) Club Executive & for authority be given to the 100 Club Executive to appoint a new member of their executive in due course		

7.15	Vice Presidents (refer Annual Report for full list of Vice Presidents to be reconfirmed). New nominations for Vice President: Terry Reilly, Paddy Gough	R Boag J Sumner	P Osborne R Boag
Resolution	It was resolved that the above-named continue to hold the title and role of Vice President for 2018 and Terry Reilly & Paddy Gough to be granted the title and role of Vice Presidents		
7.16	Honorary Vice Presidents		
	The Executive recommended the following to be Honorary Vice President for 2018		
7.16.1	Honorary Vice President: British High Commissioner. It was noted that HE J Sinclair ended his term as British High Commissioner in December 2017	n/a	n/a
Resolution	It was resolved that the incumbent in the office of the British High Commissioner be invited to accept the role of Honorary Vice President of the WCOB & VUW RFC Inc		
7.17	Life Members – new nominations – Roger J Moses	R Boag	P Osborne
Resolution	It was resolved that the following be granted the title and role of Life Member: Roger Moses		
7.18	Removal of Vice Presidents –Brian Cardiff (deceased), Roy Savage (deceased)		
Minute Item	It was moved that the above-named be removed from the Vice Presidents List	A Braddock	M Anderson
Resolution	It was resolved that the above-named be removed from the Vice Presidents List		
7.19	Creation of new position: Past President		
	<p>It was proposed that an amendment to the OBU RFC Constitution be made to add the position of 'Past President. New clause 31 to inserted as follows:</p> <p>'31. Past Presidents 31(a) A President shall be registered as a Past President once their tenure as President has ended. A Past President is exempt from subscriptions, fees & levies.</p> <p>It was also proposed to amend the numbering of the Constitution from current clause 31 on to reflect this addition.</p> <p>It was proposed that the following list of Past Presidents be registered with the club membership records:</p> <p>D R Davis (WCOB 1986/87), D H Catley (WCOB 1988/89, OBU 1997-07), R S Grocott (WCOB 1990/91, OBU 2012/13 OBU, S G Bremner (VUW 1980/81), P C Osborne (VUW 1983-88, OBU 2008-11) B N Gundersen (OBU 2014/15)</p>		
Minute Item	It was moved that the above-amendments to the OBU RFC Constitution be approved and the list of Past Presidents be accepted	A Braddock	R Cromie

Resolution	It was resolved that the above-amendments to the OBURFC Constitution be approved and the list of Past Presidents be accepted		
8.00	General Business		
8.01	Premier Home Matches 2018		
	Basin Reserve & Kelburn Park under question. Nairnville Park is the stand by for the beginning of the season.		
Minute Item	It was moved that the above report be noted	A Forde	P Osborne
Resolution	It was resolved that the above report be noted		
8.02	OBU VUW Academy		
	Intake for 2018 has very good number of applicants. 18 expected to go through in 2018, a number of Women's players included.		
Minute Item	It was moved that the above be noted	R Cromie	I Cuff
Resolution	It was resolved that the above noted		
8.03	OBU 100 Club name change		
	It was proposed to rename the OBU 100 Club to the 'Capricorn Club'. This is designed to allow more flexibility for the club to grow and promote itself and its activities to the OBU membership and beyond. A new logo was also unveiled.		
Minute Item	It was moved that the OBU 100 Club be renamed the Capricorn Club and all authorities, membership, rules and elected officials attributed to the OBU 100 Club be transferred to the Capricorn Club	D Gregg	A Braddock
Resolution	It was resolved that the OBU 100 Club be renamed the Capricorn Club and all authorities, membership, rules and elected officials attributed to the OBU 100 Club be transferred to the Capricorn Club		
8.04	P Garty – Life Member NZURC		
Minute Item	It was noted that Peter Garty was elected Hon Life Member at the December 2017 AGM of the NZURC. Congratulations are extended to Peter for this honour.	R Boag	J Sumner
Resolution	It was resolved that the above noted		
8.05	G Williamson announced the partnership with VUW and St Marty's Girls College. They will train at BWF.		
Minute Item	It was moved that the above be noted	A Braddock	A Forde
Resolution	It was resolved that the above noted		
8.06	N Phillips asked how many teams the club will field 2018. Last season was 11, it is expected and hoped this will increase to 13.		
Minute Item	It was moved that the above be noted	J Sumner	I Cuff
Resolution	It was resolved that the above noted		

8.07	R Curtis asked about how much the 100 Club contributed to club funds 2017. \$8,500 collected, \$3,500 in prize draws. Funds were allocated to assist with major events.		
Minute Item	It was moved that the above be noted	R Boag	A Forde
Resolution	It was resolved that the above noted		
8.08	G Brooking asked about the OBU Foundation. OBU Foundation is a separate entity from the club and operates under their own rules.		
Minute Item	It was moved that the above be noted	A Braddock	R Cromie
Resolution	It was resolved that the above noted		
9.00	Meeting Closed: 6:30pm		